

Obion County Board of Education
Regular Board Meeting
June 26, 2018

The Obion County Board of Education met in regular session on June 26, 2018, at the Board office. Board Chairman Fritz Fussell called the meeting to order at 5:07 p.m. and led everyone in prayer. Mr. Dale Hollowell called the roll. Mr. Fritz Fussell, Mr. Brian Rainey, Mr. Barry Adams, and Mr. Kyle Baggett were present. Four members were present. Ms. Keisha Hooper, Mr. Tim Britt, and Mr. Jared Poore were absent. There was a quorum.

APPROVAL OF AGENDA

Upon the recommendation of Chairman Fussell, a motion was made by Mr. Rainey to approve the agenda. Mr. Adams seconded the motion. **MOTION CARRIED.**

At this time, Mr. Hollowell took the opportunity to express appreciation for numerous donations that were made to the schools during the year from individuals, as well as businesses and organizations. He stated that total donations were over \$41,000 (forty-one thousand dollars).

APPROVAL OF MINUTES FROM PRIOR MEETING(S)

Upon the recommendation of Chairman Fussell, a motion was made by Mr. Rainey to approve the minutes of meetings on June 4, 2018, June 12, 2018, and June 14, 2018. Mr. Baggett seconded the motion. **MOTION CARRIED.**

CONSENT AGENDA

The consent agenda consists of the monthly personnel report and monthly financial reports/business activity. Upon the recommendation of Chairman Fussell, a motion was made by Mr. Rainey to approve the consent agenda. Mr. Adams seconded the motion. **MOTION CARRIED.**

OLD BUSINESS

Consider/Approve Bid for 1 Year Fort iGATE 8X5 Service Agreement – This item was tabled at the last Board meeting due to a tally sheet not being included with

the bid information. The following bids were received for a 1-year Fort iGATE 8X5 Service Agreement:

- Howard Technology - \$13,945.00
- CDW - \$12,455.34
- Central Technologies - \$12,370.00

Upon the recommendation of Mr. Hollowell and the Technology Department, a motion was made by Mr. Adams to approve the lowest bid meeting all specifications from Central Technologies in the amount of \$12,370 (twelve thousand, three hundred seventy dollars) for a one-year Fort iGATE 8X5 service agreement. Mr. Baggett seconded the motion. **MOTION CARRIED.**

Note: No liability will be incurred nor a purchase order issued until the fiscal year beginning July 1, 2018.

NEW BUSINESS

Consider/Approve Carpet Bid for South Fulton Elementary – According to Mr. Hollowell, the following bids were received for the purchase of carpet in four classrooms at South Fulton Elementary:

- R & S Carpets, LLC - \$7,750.00
- Fulton Decorating - \$7,900.00
- The Color Shop - \$7,657.00

Upon his recommendation, a motion was made by Mr. Rainey to approve the lowest bid meeting all specifications from The Color Shop in the amount of \$7,657 (seven thousand, six hundred fifty-seven dollars) for the above noted item. Mr. Baggett seconded the motion. **MOTION CARRIED.**

Note: No liability will be incurred nor a purchase order issued until the fiscal year beginning July 1, 2018.

Consider/Approve Paper Bid for the 2018 – 2019 School Year – According to Mr. Hollowell, the following bids were received for paper for the 2018 – 2019 school year:

- Premier Paper - \$27,038.00
- Contract Paper Group - \$29,216.00
- JD Distributors - \$32,230.00

Upon his recommendation, a motion was made by Mr. Fussell to approve the lowest bid meeting all specifications from Premier Paper in the amount of \$27,038 (twenty-

seven thousand, thirty-eight dollars) for the System's 2018 – 2019 paper bid. Mr. Rainey seconded the motion. **MOTION CARRIED.**

Note: No liability will be incurred nor a purchase order issued until the fiscal year beginning July 1, 2018.

Consider/Approve Budget Amendments for the Various Fund Budgets –

Upon the recommendation of Mr. Hollowell, a motion was made by Mr. Baggett to approve amendments to the 2017 – 2018 fiscal year budget as presented for the General Purpose and Food Service budgets. Mr. Adams seconded the motion.

MOTION CARRIED.

Note: Since these amendments were for moving line items to appropriate areas, this item required Board approval only.

Consider/Approve Amendment to Board Policy #6.200 – Attendance –

Upon the recommendation of Mr. Hollowell, a motion was made by Mr. Baggett to approve on the first and final reading, the new amended Board Policy #6.200 – Attendance as proposed by TSBA (TN School Boards Association). Mr. Rainey seconded the motion. **MOTION CARRIED.**

Procedures for Implementing Board Policy #6.411 – Wellness –

According to Mr. Hollowell, through the efforts of Ms. Chastity Homra, School Health Coordinator and Ms. Judy Denman, Food Service Supervisor, the procedures for implementing Board Policy #6.411 – Wellness are currently in place. Since this item was for information only, no action was required by the Board.

Consider/Approve Various Individual School's Requests to Carry-Over

Outstanding Purchase Orders/Accounts Payable as of June 30, 2018 – Mr. Hollowell stated that Obion County Central High, Lake Road Elementary, and South Fulton Middle/High have submitted a listing of outstanding purchase orders which will most likely not be liquidated during the current fiscal year (2017 – 2018). Upon his recommendation, a motion was made by Mr. Fussell to carry-over these items to the new fiscal year. Mr. Baggett seconded the motion. **MOTION CARRIED.**

Consider/Approve Bid for Single Ply Roof Replacement at South Fulton

Elementary – According to Mr. Hollowell, only one (1) bid was received for this item. Upon his recommendation and the recommendation of Maintenance Supervisor, Mr.

Phil Graham, a motion was made by Mr. Adams to approve the lone bid meeting all specifications from Watson's Roofing in the amount of \$44,200 (forty-four thousand, two hundred dollars) for single ply roof replacement at South Fulton Elementary. Mr. Rainey seconded the motion. **MOTION CARRIED.**

Consider/Approve 2018 - 2019 Differentiated Pay Plan – Upon the recommendation of Mr. Hollowell, a motion was made by Mr. Baggett to approve the 2018 - 2019 Differentiated Pay Plan as presented. Mr. Adams seconded the motion. **MOTION CARRIED.**

Consider/Approve Central Cafeteria Produce Bid for the 2018 – 2019 School Year – According to Mr. Hollowell, the Reelfoot Area Consortium received the following bids for the purchase of produce for the 2018- 2019 School Year:

- Sysco - \$229,214.87
- US Foods - \$284,125.03

Upon the recommendation of Food Service Supervisor, Ms. Judy Denman and the Reelfoot Area Consortium, a motion was made by Mr. Fussell to approve the lowest bid meeting all specifications from Sysco in the amount of \$229,214.87 (two hundred twenty-nine thousand, two hundred fourteen dollars and eighty-seven cents). Mr. Rainey seconded the motion. **MOTION CARRIED.**

Note: With this approval, it is the intent of the Board and management that no liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2018.

Consider/Approve Central Cafeteria Food/Non-Food Bid for the 2018 – 2019 School Year – Mr. Hollowell stated that the only bid meeting all specifications for Central Cafeteria Food/Non-Food was received from Sysco in the amount of \$2,432,386.14 (two million, four hundred thirty-two thousand, three hundred eighty-six dollars and fourteen cents). Upon the recommendation of Ms. Judy Denman and the Reelfoot Area Consortium, a motion was made by Mr. Rainey to approve the above noted item. Mr. Baggett seconded the motion. **MOTION CARRIED.**

Note: No liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2018.

Consider/Approve Central Cafeteria Bread Bid for the 2018 – 2019 School

Year – According to Mr. Hollowell, the following bids were received by the Reelfoot Area Consortium for the purchase of bread for the 2018 – 2019 School Year:

- Flowers - \$61,945.00 (Did not meet all specifications)
- US Foods - \$75,241.31
- Sysco - \$73,727.60

Upon the recommendation of Ms. Judy Denman and the Reelfoot Area Consortium, a motion was made by Mr. Adams to approve the lowest bid, meeting all specifications, from Sysco in the amount of \$73,727.60 (seventy-three thousand, seven hundred twenty-seven thousand dollars and sixty cents) for the above noted item. Mr. Baggett seconded the motion. **MOTION CARRIED.**

Note: No liability will be incurred, nor a purchase order issued, until the fiscal year beginning July 1, 2018.

Consider/Approve Naming of Interim Director(s) – According to Chairman

Fussell, the current ending date is June 30th for Co-Interim Directors Mr. Dale Hollowell and Ms. Nancy Hamilton. Upon his recommendation, a motion was made by Mr. Adams to extend their appointments through July 8, 2018. Mr. Baggett seconded the motion. **MOTION CARRIED.**

DIRECTOR/BOARD CHAIRMAN UPDATE

Chairman Fussell stated that he has been in touch with Dr. Watkins and she is excited to be coming to Obion County as the new Director of Schools. Within the first week, her tentative plans are to meet with supervisors and department heads.

ANNOUNCEMENTS/ADJOURN

Points of interest included the following:

- A Board meeting will be scheduled for a date to be determined next week.
- Dr. Watkins first day at the Board office will be July 9, 2018.
- A budget meeting is scheduled at the Courthouse on July 9th at 9:00 a.m.
- Board members were encouraged to attend the budget meeting.
- Mr. Rainey made an inquiry regarding the status of the 2018 – 2019 fiscal year budget and Finance Director, Ms. Linda Carney stated that it would be ready for review by Thursday of this week.

With no further business, the meeting adjourned at 5:40 p.m.

The entire meeting was recorded and stored as an electronic copy.

The minutes were taken and typed by Diane Terry.

Fritz Fussell, Chairman

Dale Hollowell/Nancy Hamilton
Co-Directors of Schools